Adding Student(s) to an Existing PowerSchool Parent Portal Account (use this option if you already have another student in district)

- 1. Go to the PowerSchool Parent Portal website: <u>https://woboe.powerschool.com/public</u>
- 2. Log into the existing PowerSchool Parent Portal account
- 3. Click Account Preferences from menu on left
- 4. Click Students tab
- 5. Click Add button on top right
- 6. Enter the Students name, Access ID, Access Password, and Relationship
- 7. Click OK

Note: Please contact the administrative assistant in your child's school if you do not have the access id's and passwords. This is different from your account username and password.

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Vavigation	Account Preferences	s - Students	
Grades and Attendance			
Grade History	Profile Students	Add Student	
Attendance History	My Students	Student Access Information	Add
Email Notification	To add a student to your Parent acco	Student Name	
Teacher Comments	1. Mia Moore	Access Password	
Student Reports		Relationship - Choose v	
Forms		Cancel OK	
School Bulletin			
Class Registration			
My Schedule			
School Information			
Account Preferences	8/////////////////////////////////////		